

ZMS THE ACADEMY

2228 E. Cesar E. Chavez Ave., Los Angeles, CA 90033 | (323) 372-6132 | www.zmsacademy.com

SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2023 & 2024

This fact sheet reports the performance data required by the California Bureau for Private Postsecondary Education for each educational program offered by ZMS The Academy. Data for each program is presented in its own section, followed by the federal student loan information, definitions, and the Student's Right to Cancel that apply to all programs.

Program	Clock Hours	Section
Cosmetology	1,000	1
Barbering	1,000	2
Esthetician	600	3
Manicuring	400	4
Electrology (Hybrid)	600	5
Body Art Technician for Permanent Makeup & Tattoo for Beginners	600	6

Programs marked * had no students scheduled to complete in the reporting years; see the statement in that program's section.

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1. Cosmetology – 1,000 Clock Hours

On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2023	1	1	1	100.00%
2024	2	2	2	100%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2023	1	1	1	1	100.00%
2024	2	2	2	2	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by requesting it from the Program Director at the school's administrative office or by email to zmsacademy@gmail.com.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20–29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
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2023	0	1	1
2024	0	2	2

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2023	1	0	1
2024	2	0	2

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2023	1	1
2024	2	2

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2023	0	1
2024	0	2

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2023	1	1	0	1	0.00%
2024	2	2	2	0	100.00%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates in 2023 and 0 graduates in 2024.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 – \$20,000	\$20,001 – \$35,000	\$35,001 – \$50,000	\$50,001 and above	No Salary Information Reported
2023	1	1	0	0	0	0	1
2024	2	2	0	0	0	0	2

A list of sources used to substantiate salary disclosures is available from the school by request to the Program Director at the school's administrative office.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2023: **\$12,995**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: **\$8,995**

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

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2. Barbering – 1,000 Clock Hours

On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2023	82	82	74	90.24%
2024	94	94	7	7.45%

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2023	82	74	74	73	98.65%
2024	94	7	94	89	94.68%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by requesting it from the Program Director at the school's administrative office or by email to zmsacademy@gmail.com.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20–29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2023	0	73	73
2024	0	89	89

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2023	73	0	73
2024	89	0	89

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
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2023	73	73
2024	89	89

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2023	0	73
2024	0	89

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2023	74	35	35	0	100.00%
2024	7	56	50	6	89.29%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 39 graduates in 2023 and -49 graduates in 2024.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 – \$20,000	\$20,001 – \$35,000	\$35,001 – \$50,000	\$50,001 and above	No Salary Information Reported
2023	74	73	0	0	0	0	73
2024	94	89	0	0	0	0	89

A list of sources used to substantiate salary disclosures is available from the school by request to the Program Director at the school's administrative office.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2023: **\$8,995**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: **\$9,595**

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

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3. Esthetician – 600 Clock Hours

On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2023	98	98	92	93.88%
2024	43	43	11	25.58%

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2023	98	92	92	90	97.83%
2024	43	11	44	40	90.91%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by requesting it from the Program Director at the school's administrative office or by email to zmsacademy@gmail.com.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20–29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2023	90	0	90
2024	40	0	40

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2023	90	0	90
2024	40	0	40

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2023	90	90
2024	40	40

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2023	0	90
2024	0	40

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2023	92	29	29	0	100.00%
2024	11	11	9	2	81.82%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 63 graduates in 2023 and 0 graduates in 2024.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 – \$20,000	\$20,001 – \$35,000	\$35,001 – \$50,000	\$50,001 and above	No Salary Information Reported
2023	92	90	0	0	0	0	90
2024	44	40	0	0	0	0	40

A list of sources used to substantiate salary disclosures is available from the school by request to the Program Director at the school's administrative office.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2023: **\$9,995**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: **\$6,995**

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ Date: _____

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4. Manicuring – 400 Clock Hours

On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2023	1	1	1	100.00%
2024	10	10	7	70%

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2023	1	1	1	1	100.00%

2024	10	7	10	9	90%
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You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by requesting it from the Program Director at the school's administrative office or by email to zmsacademy@gmail.com.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20–29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2023	0	1	1
2024	0	9	9

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2023	1	0	1
2024	9	0	9

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2023	1	1
2024	9	9

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2023	0	1
2024	0	9

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2023	1	1	1	0	100.00%
2024	7	1	1	0	100.00%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates in 2023 and 6 graduates in 2024.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar	Graduates	Graduates	\$0 – \$20,000	\$20,001 –	\$35,001 –	\$50,001 and	No Salary
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Year	Available for Employment	Employed in Field		\$35,000	\$50,000	above	Information Reported
2023	1	1	0	0	0	0	1
2024	10	9	0	0	0	0	9

A list of sources used to substantiate salary disclosures is available from the school by request to the Program Director at the school's administrative office.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2023: **\$3,500**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: **\$3,500**

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

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5. Electrology (Hybrid) – 600 Clock Hours

This program began on July 23, 2024. No students were enrolled in calendar year 2023; the 2023 row therefore shows zero.

On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2023	0	0	0	N/A
2024	4	4	4	100%

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2023	0	0	0	0	N/A
2024	4	4	4	4	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by requesting it from the Program Director at the school's administrative office or by email to zmsacademy@gmail.com.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20–29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2023	0	0	0
2024	4	0	4

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2023	0	0	0
2024	4	0	4

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2023	0	0
2024	4	4

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2023	0	0
2024	0	4

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2023	0	0	0	0	N/A
2024	4	4	3	1	75.00%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates in 2023 and 0 graduates in 2024.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 – \$20,000	\$20,001 – \$35,000	\$35,001 – \$50,000	\$50,001 and above	No Salary Information Reported
2023	0	0	0	0	0	0	0
2024	4	4	0	4	0	0	0

A list of sources used to substantiate salary disclosures is available from the school by request to the Program Director at the school's administrative office.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2023: **N/A**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: **\$5,395**

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

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6. Body Art Technician for Permanent Makeup & Tattoo for Beginners – 600 Clock Hours

On-Time Completion Rates (Graduation Rates)

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2023	1	1	1	100%
2024	2	2	0	0%

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2023	1	1	1	1	100%
2024	2	0	0	0	N/A

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by requesting it from the Program Director at the school's administrative office or by email to zmsacademy@gmail.com.

Gainfully Employed Categories

Part-Time vs. Full-Time Employment

Calendar Year	Graduates Employed in the Field 20–29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2023	1	0	1
2024	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2023	1	0	1
2024	0	0	0

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2023	0	1
2024	0	0

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2023	0	1
2024	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates

This program does not lead to a license issued by the State of California; no state licensure examination is required. Passage rates are therefore not applicable.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$0 – \$20,000	\$20,001 – \$35,000	\$35,001 – \$50,000	\$50,001 and above	No Salary Information Reported
2023	1	1	0	0	0	0	1
2024	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school by request to the Program Director at the school's administrative office.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2023: **\$11,500**

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: **\$9,995**

Total charges may be higher for students that do not complete on time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

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Self-Employment and Freelance Work – All Programs

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

Only initial after you have had sufficient time to read and understand the information.

Federal Student Loan Debt – All Programs

Program	Calendar Year	Most recent three year cohort default rate, as reported by the U.S. Department of Education ¹	The percentage of enrolled students receiving federal student loans to pay for this program	The percentage of graduates who took out federal student loans to pay for this program	The average amount of federal student loan debt of graduates who took out federal student loans at this institution
Cosmetology	2023	0%	100%	100%	Not available
Cosmetology	2024	0%	100%	100%	Not available
Barbering	2023	0%	11%	15%	Not available
Barbering	2024	0%	11%	15%	Not available
Esthetician	2023	0%	36%	32%	Not available
Esthetician	2024	0%	36%	32%	Not available
Manicuring	2023	0%	0%	0%	\$0
Manicuring	2024	0%	0%	0%	\$0
Electrology (Hybrid)	2023	0%	0%	0%	\$0
Electrology (Hybrid)	2024	0%	25%	25%	Not available
Body Art Technician for Permanent Makeup & Tattoo for Beginners	2023	0%	0%	0%	\$0
Body Art Technician for Permanent Makeup & Tattoo for Beginners	2024	0%	0%	0%	\$0

¹ The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

Student Name – Print: _____

Student Signature: _____ Date: _____

School Official: _____ Date: _____

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Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

You have the right to cancel your enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later.

To cancel, you must give written notice of cancellation to ZMS The Academy at 2228 E. Cesar E. Chavez Ave., Los Angeles, CA 90033, or by email to zmsacademy@gmail.com. The notice need not take any particular form; it is effective if it states that you no longer wish to be bound by the enrollment agreement. Cancellation is effective on the date the written notice is delivered or, if mailed, on the postmark date.

If you cancel within this period, the school will refund all money paid, less the non-refundable registration fee (not to exceed \$250) and the Student Tuition Recovery Fund assessment, within 45 days of receiving your notice of cancellation.

If you withdraw after the cancellation period and before completing 60% of the scheduled clock hours in the current payment period, you are entitled to a pro rata refund of tuition for the portion of the program not attended, calculated as tuition charged divided by the total scheduled clock hours multiplied by the number of scheduled clock hours not attended. No tuition refund is due after 60% of the scheduled clock hours have been completed. Refunds are paid within 45 days of the date of withdrawal or the date the school determines you have withdrawn.

If you received federal student financial aid funds, you are entitled to a refund of moneys not paid from federal student financial aid program funds.

Student's Initials: _____ **Date:** _____